

Victorian Folk Music Club Inc.

Child Safety Risk Assessment

Identified risk	Likelihood	Consequence	Prevention	Contingency	Risk level
Unsupervised children may engage in behaviours that carry a risk	Possible	Moderate / Major	All children attending VFMC events are required to be accompanied by their parent/carer. Parents/carers are expected to actively monitor the children in their care.	Volunteers and session leaders will actively monitor children's behaviour and if necessary engage with the parent/carer. In serious and urgent situations, volunteers and session leaders will intervene directly with the child.	low
Insufficient Committee or volunteer awareness of Child Safety requirements	Possible	Moderate	The Committee has developed a Statement of Commitment and Child Safety Policy and our events promoted as Child Safe. Organising Committee members have current WWCC's and are aware of their responsibilities. Volunteers identified as requiring a WWCC have one in place and have appropriate training as required.	Remove volunteer from role if necessary	Low
Physical injuries from participation	Possible	Moderate / Major	First Aid kit is available Activities that could promote aggressive or competitive behaviour are avoided Check that Emergency management and evacuation procedure displayed at venue. At dance events in particular, session leaders will monitor suitability of clothing, especially footwear, and that it is worn safely. At dance events in particular, some dance movements carry a slight risk of injury if performed safely. Session leaders will take extra	Take immediate action to address risk.	Low

Victorian Folk Music Club Inc.

Child Safety Risk Assessment

			care to explain safe procedures in terms that children will understand.		
Group leader does not have WWCC	Unlikely	Major	Group leader to obtain a WWCC prior to having direct contact with children	Event delayed until WWCC obtained	Low
Group leader or volunteer left alone with a child	Possible	Minor	Avoid lone interaction at all times. Venue is assessed to ensure visibility of participants by others. Events normally include other adults (other volunteers or parents).	Ensure other volunteers, and /or parents are present in the vicinity at all times	Low
Child left alone when attending toilet	Possible	Moderate	Safety assessment of toilet facilities to assess public access. Participants to attend toilet in pairs or accompanied by parent or volunteer	Ask parents to accompany children at start of event.	Low
Child dancing with a "stranger"	High	Moderate	Social dancing is a situation where it is expected that participants will make physical contact, primarily but not exclusively by holding hands. When children are involved, session leaders will ensure that no child is coerced, and will adapt dances or the way they are danced to accommodate the sensitivities of children. When children are involved, session leaders will take particular care to monitor any interactions with children for possible inappropriate behaviour.	Session leaders will intervene immediately if any inappropriate behaviour is detected. Particularly with younger children, session leaders will suggest alternative, non contact approaches for anyone who shows discomfort with any dance movement.	Low